

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 11-03

October 8, 2010

TO: All Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: Richard A. Siegel, Associate General Counsel

SUBJECT: Washington Exchange Program for Field Supervisors and Managers

Budget permitting, the Office of the General Counsel plans to conduct a Washington Exchange Program this year for field supervisors and managers.

The Exchange offers a valuable opportunity for supervisors and managers from the field offices to serve a two-week detail in a Headquarters unit in Washington DC. During their Exchange, in addition to joining in the work of their host office, supervisors and managers will attend briefings by General Counsel-side Division Heads and Branch Chiefs and by senior level Board-side officials. Participants will have an opportunity to meet with the Acting General Counsel and Board Members, and to attend General Counsel and Board agendas. Supervisors and managers who have participated in the Exchange in past years report that they gained broader insight into Headquarters programs and decision making, and that their experiences enhanced their abilities to carry-out their jobs in the Regions and augmented their qualifications for promotion.

While we envision conducting some briefings and programs in conjunction with the exchange program for Regional bargaining unit employees, the duty assignments and program experiences for the supervisors and managers participating in this Exchange will differ from those of the unit employees.

Eligible to participate in this Exchange program are first line Supervisory Field Attorneys and Field Examiners, Resident Officers, Deputy Officers in Charge, Officers in Charge, Deputy Regional Attorneys, Regional Attorneys, Deputy Regional Directors and Assistants to the Regional Director.

We anticipate that approximately three supervisors and/or managers will participate in each of two Exchange sessions. We have not yet scheduled the dates, but we expect the Exchange will take place in March, April or May 2011. We invite Regional Directors to nominate supervisors and managers to participate in the program. All interested supervisors and managers should alert their Regional Directors of their interest.

We will work with the Regional Directors to ensure that the participation of supervisors and managers in the Exchange will not unduly interfere with participants' home office activities.

Regional Directors should submit nominations to Deputy AGC Joe Baniszewski by close of business Friday, November 12, 2010. If practical, please note your preference for the months in 2011 when your nominee(s) will attend. If you have any questions, please contact your AGC or Deputy or the undersigned.

/s/
R.A.S.

cc: NLRBU

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